

Agenda
Medina County Commissioners Court

1100 16th Street, Room 102

Hondo, Texas 78861

November 27, 2006

9:00 a.m.

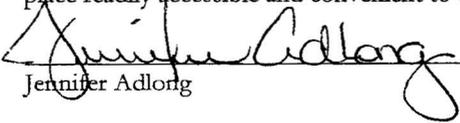
1. Meeting called to order
2. Discuss and consider approval of November 3, 2006 minutes
3. Discuss and consider approval of certain budget amendments
4. Discuss and consider approval of certain line item transfers
5. Discuss and consider approval of certain bills for payment
6. Discuss and consider approval of certain personnel changes
7. Visitors

10:00 A.M.

8. Discuss and consider preliminary approval to Hurtado Subdivision; Located in Precinct 1 at the intersection of CR 4514 and CR 467 (Paul Carey, Surveyor)
9. Discuss and consider extension of preliminary approval to Lone Star Ranch Estates Subdivision; Located in Precinct 2 off of FM 1957
10. Discuss and consider preliminary approval to contract No. 2007-021284 Change Notice No. 002A; Immunizations Branch; Health Unit
11. Discuss and consider updates to the personnel policy manual
12. Discuss and consider Holiday and Pay Schedules effective January 1, 2006
13. Discuss and consider instituting burn ban
14. Discuss and consider consolidation and location for early voting and election day for upcoming runoff election 
15. Commissioners Court / Court Members Announcements
16. Adjourn

NOTE: *Items will not necessarily be dealt with in the order that they are listed*

On this 22nd day of November 2006, not later than 9:00a.m., this notice was posted on a bulletin board located at the place readily accessible and convenient to the public at the Medina County Courthouse, Hondo, Texas.


Jennifer Adlong

Vol. 67 Pg. 300

Christine Mitchell
Commissioner Precinct No. 1

James E. Barden
County Judge

Arturo Barrientes
Commissioner Precinct No. 3

Beverly Keller
Commissioner Precinct No. 2

Kelly Carroll
Commissioner Precinct No. 4

MEDINA COUNTY COMMISSIONERS' COURT
NOVEMBER 27, 2006
9:00 A.M.

ITEM #1
MEETING CALLED TO ORDER

County Judge James Barden called the meeting to order at 9:00 a.m. and noted that all members were present except for Commissioner Mitchell who is absent due to illness.

Other officials/department heads in attendance for all or part of the meeting were County Treasurer Rita Moos; County Auditor Teresa Martinez, and Jennifer Adlong, Administrative Assistant to the County Judge

ITEM #2
DISCUSS AND CONSIDER APPROVAL OF NOVEMBER 3, 2006
MINUTES

This item has been tabled from today's meeting.

Minutes from November 3, 2006 will be presented to the Court December 11, 2006

ITEM #3
BUDGET AMENDMENTS

No budget amendments were presented at today's meeting.

ITEM #4
LINE-ITEM TRANSFERS

No line-item transfers were presented at today's meeting.

ITEM #5
DISCUSS AND CONSIDER APPROVAL OF CERTAIN WEEKLY BILLS

Court members reviewed the weekly bills as presented with an add on invoice for DeLeon Construction and a demand check for the District Attorney Forfeiture Fund.

After review, a motion was made by Commissioner Carroll and second by Commissioner Keller to approve the payment of the weekly bills. The motion carried.

Mention was made that the court recognizes receipt and payment of bills from the Medina County Forfeiture Fund on page 39 and District Attorney Forfeiture Fund on supplemental page 1, but does not exercise approval authority.

Commissioner Carroll asked that the check for DeLeon Construction be held until he and Judge Barden have a chance to inspect the work that has been completed and Linda Fillinger approves the invoice.

ITEM #6
DISCUSSION AND POSSIBLE ACTION ON GRANTING APPROVAL TO PERSONNEL
CHANGES

Court members reviewed proposed personnel action forms as submitted by County Treasurer/Personnel Director Rita Moos. (See attachment)

After discussion, a motion was made by Commissioner Keller and second by Commissioner Carroll to grant approval to the regular personnel action forms as submitted. The motion carried unanimously.

ITEM #7
VISITORS

Mary F. Walpole – Quihi
Pam Muennink – Health Unit
Dr. Bob Fitzgerald

Paul Carey – Hurtado Subdivision
Elizabeth Craft – Hondo Anvil Herald
Ann Peden – Republican Chair

ITEM #8
DISCUSS AND CONSIDER PRELIMINARY APPROVAL TO HURTADO SUBDIVISION;
LOCATED IN PRECINCT 1 AT THE INTERSECTION OF CR 4514 AND CR 467 (PAUL
CAREY, SURVEYOR)

Mr. Carey presented the preliminary plat of Hurtado Subdivision, which consists of 2 lots that are 1.50 acres each. The two lots are not adjoining and are being cut out of each end of an 18.00 acre tract.

Mention was made that the location of an existing house on the tract that is not being subdivided.

A motion was made by Commissioner Keller and second by Commissioner Carroll to grant preliminary approval to Hurtado Subdivision. Motion carried.

ITEM #9
DISCUSS AND CONSIDER EXTENSION OF PRELIMINARY APPROVAL TO LONE STAR
ESTATES SUBDIVISION; LOCATED IN PRECINCT 2 OFF OF FM 1957

This item was deleted from today's agenda. The existing preliminary plat approval does not expire until February.

ITEM #10
DISCUSS AND CONSIDER PRELIMINARY APPROVAL TO CONTRACT NO. 2007-021284
CHANGE NOTICE NO. 002A; IMMUNIZATION IONS BRANCH; HEALTH UNIT

Ms. Muennink presented Contract No. 2007-021284 Change Notice No. 002A for the Court's review. Change Notice No. 002A is an amendment to add additional funds to implement innovative promotion strategies and to fund ImmTrac and Pharmacy Inventory Control System (PICS). (See attachment)

The contract change amount is for \$48,017.00 to cover the expenses of an ImmTrac/PICS Outreach Specialist staff. The Specialist will assist Immunization Clinics throughout the County with registering complete immunization histories and pharmacy inventory control via the Internet.

A motion was made by Commissioner Carroll and second by Commissioner Keller to grant preliminary approval to Change Notice No. 002A. The motion was passed by unanimous vote.

ITEM #11
DISCUSS AND CONSIDER UPDATES TO THE PERSONNEL POLICY MANUAL

Ms. Rita Moos, County Treasurer, submitted to the court changes to the personnel policy manual for the Court's review. (See attached)

There were just a few changes that need to be made to the manual. Updating 8.00 Summary of Employee Benefits to include Medicare, Retiree Insurance and County Choice Silver.

A motion was made by Commissioner Keller and second by Commissioner Barrientes to approve the updates to the Personnel Policy Manual. Motion carried.

ITEM #12
DISCUSS AND CONSIDER HOLIDAY AND PAY SCHEDULE EFFECTIVE JANUARY 1, 2007

The posted agenda item has a typo, it should be for the year 2007 not 2006, but the Court considered this to be a minor matter and proceeded with the agenda item.

Court Members reviewed the two Holiday Schedule options for the year 2007. (See Attachments) The first proposed schedule had all the same holidays as last year and the second proposed schedule had the same holidays except for the floating holiday, which was moved to December 31, 2007 for New Year's Eve. New Year's Eve will be on a Monday next year. That will make eleven holidays for the year 2007. The Court members discussed that this upcoming year schedule was unique and should not be considered as establishing a precedent.

After review of both schedules, a motion was made by Commissioner Keller and second by Commissioner Carroll to approve the second option for the Holiday Schedule and approve the pay Schedule. Both will be effective January 1, 2006. The motion was passed by unanimous vote.

ITEM #13
DISCUSS AND CONSIDER INSTITUTING BURN BAN

This item has been table till the next Agenda.

ITEM #14
DISCUSS AND CONSIDER CONSOLIDATION AND LOCATION FOR EARLY VOTING AND
ELECTION DAY FOR UPCOMING RUNOFF ELECTION 

The runoff election for Congressional District #23 between Henry Bonilla and Ciro Rodriguez is the only race that will be on the ballot. The Court is planning on a small turnout in voting for this election and consolidating polling locations will be cost effective for the County.

Early voting will only be conducted at the Courthouse annex (Old Jail) in Hondo, starting December 4, 2006 and ending December 8, 2006.

For election day there will be four polling locations: Voting precincts 1, 2, 3, 4, 5, 7, 20 & 21 will vote at Rick Taylor Center in Hondo; Precincts 6, 10, 11, 12 & 14 will vote at the Castroville County Building; Precincts 8 & 9 will vote at the Mico Fire House; Precincts 13, 15, 16, 17, 18, 19, 22, 23 will vote at the Devine County Building. The hours are the same 7:00 am to 7:00 pm.

Motion was made by Commissioner Keller and second by Commissioner Carroll to consolidate the polling locations to four locations and early voting to only one location. Motion Carried.

ITEM #15
COMMISSIONERS COURT / COURT MEMBERS ANNOUNCEMENT

Judge Barden informed the Court of a ground breaking at the Hospital Thursday 9:00 am.

Judge Barden mentioned the news report about Former Senator Frank Madla dying in a house fire recently.

ITEM #16
ADJOURN

There being no further business to address, the Honorable James Barden, County Judge, declared the meeting adjourned.